



# Uintah School District

## Board of Education

Robin McClellan, Vice President • Dave Chivers, Member  
Todd Massey, Member • Tawnya McKee, Member • Harlan "Scoot" Wilkins, Member

### FY 2021/2022 BUDGET CALENDAR

**December 31, 2020 (Thursday) End of Day** – All Capital Outlay Survey due to Maintenance and Technology (Electronic).

**Week of January 11, 2021** – Visit all locations for Capital Outlay Requests.

**January 14, 2021 (Thursday) 10:00 a.m.** – School Staffing presented to Directors.

**January 18, 2021** – Staffing, trainings, and other items not capital related Needs Assessment Survey.

**Week of January 18, 2021 (Week) By Appointment** – School Staffing sheets will be given to each principal.

**January 28 & 29, 2021 (Thurs. & Fri.)** – Review of survey for trainings, programs and other items not capital. By Appointment.

**January 28 & 29, 2021 (Thurs. & Fri.)** – Review of survey for capital outlay requests maintenance and technology. By Appointment.

**February 1, 2021 (Monday) 4:00 p.m.** – Capital Outlay Committee Meeting to Develop Recommendation for Directors. (Meeting w/Capital and Facilities Committee)

**February 4, 2021 (Thursday) 9:00 a.m.** – Capital Outlay Requests made available to Directors.

**February 4 or 5, 2021 (Thurs. @ 1:00 p.m. or Fri. @ 8:00 a.m.)** – Budget Meeting for all Budgets and Capital Outlay – *Required to attend one of the meetings.*

**February 10, 2021 (Wednesday)** – 1<sup>st</sup> Public Presentation of School Fees at February Board Meeting. Student Fee Request changes presented to Board of Education for Approval – *Requestors must be present.*

**February 10, 2021 (Wednesday)** – Enrollment Projections presented to Board at February Board Meeting.

**February 19, 2021 (Friday) End of Day** – Budget packages due to Business Office Accountants (Notify the Business Department know of any issues by this date).

**March 10, 2021 (Wednesday)** – 2<sup>nd</sup> Public Presentation of School Fees at March Board Meeting. Student Fee Request changes presented to Board of Education for Approval – *Requestors must be present.*

**March 10, 2021 (Wednesday)** – Capital Outlay Forecast presented to the Board of Education at Board Work Session.

**March 12, 2021 (Friday)** – All programs finalized and ready for first review

**Week of March 29, 2021** – Board of Education will be provided a list of Capital Outlay Requests on OneDrive with weekly budget file update.

**April 14, 2021 (Wednesday) 4:00 p.m.** – Budget Work Session with Board of Education – Summary of Budget Changes/Balance (if necessary)

**April 14, 2021 (Wednesday)** – Board of Education to approve Capital Outlay – *Requestors must be present.*

**April 16, 2021 (Friday)** – All programs finalized after board review

**April 16, 23, 30, 2021 - 4:30-5:30 p.m.** – Negotiation Meetings with both Associations.

Rick Woodford, Superintendent • Jason Johnson, Business Administrator  
635 West 200 South • Vernal, UT 84078-3099  
435.781.3100 • 435.781.3107 fax  
www.uintah.net



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**April 30, 2021 (Friday)** – Tentative budget will be available for public review at Business Administrator’s Office.

**May 12, 2021 (Wednesday)** – Adoption of 2021-2022 Tentative Budget and Board Meeting Schedule.

**May 12, 2021 (Wednesday)** – Budget adoption advertised in local paper for May Public Hearing on May 26 and Final Budget Adoption on June 16.

**May 26, 2021 (Wednesday)** – Public Budget Hearing - Notice

**June 1, 2021 (Tuesday)** - The final budget will be available for public review at Business Administrator’s office

**June 16, 2021 (Wednesday)** – Final Budget Adoption. If the approved tax rate exceeds the certified tax rate, a truth in taxation hearing would be necessary in August.

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